

# Maple Valley Chamber of Commerce

32 Timberlake Road • Geneva, IL 60134-0133 • (708)555-0111 • Fax (708)555-0112

## Seminar Evaluation

Title of Seminar: \_\_\_\_\_ Date: \_\_\_\_\_

Speaker: \_\_\_\_\_ Location: \_\_\_\_\_

Use the following rating scale and indicate your response by circling one of the numbers at the right.

Rating Scale:                    4 = Excellent,      3 = Good,      2 = Fair,      1 = Not Acceptable

Speaker	Rating			
Was knowledgeable about the subject	4	3	2	1
Spoke clearly	4	3	2	1
Expressed ideas concisely	4	3	2	1
Covered the topic adequately	4	3	2	1
Responded to audience questions satisfactorily	4	3	2	1
Seminar Content				
Choice of Topic	4	3	2	1
Seminar length	4	3	2	1
Seminar location	4	3	2	1
Meeting room	4	3	2	1

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name (optional): \_\_\_\_\_

*Thank you for taking the time to give us your feedback.*